



SAIM College

Letter of Recommendation

For applicants applying to SAIM College's MBA (Global Business) Program.

Name of Applicant: _____
First Middle Family

Your Assessment of the Applicant

As an assessment of the applicants to the MBA (Global Business) Program, we would like to ask you to fill out this form. This completed assessment form serves as your recommendation letter for the applicant. The applicant should include your completed assessment form in a sealed envelope with his/her application. Please note that your assessment is an essential component of the application process of the applicant. Lack of referee comments will result in disqualification of the application.

Name of Evaluator: _____

Position/Title: _____

Organization: _____

Address: _____

How long have you known the applicant? _____ Years _____ Months

What is your relationship with the applicant?

- Immediate supervisor at work Research supervisor
 Head of department/division/school Employer
 Teacher Other capacity _____ (please specify)

Please evaluate the applicant in terms of the following criteria.

Criteria	Excellent	Very Good	Good	Average	Cannot make a sound judgement
Academic Performance					
Commitment					
Communication Skills					
Maturity					
Intellectual ability					
Self-discipline					
Aptitude for Management Study					

General comment about the applicant: (please highlight the strongest and weakest points of the applicant)

Do you recommend the applicant for admission to pursue the MBA (Global Business) program?

- Strongly recommend
- Recommend
- Recommend with reservation
- Do not recommend

Evaluator's Signature _____

Date _____